

**TOWN OF KILDARE
BUILDING PERMIT APPLICATION**

Date _____ Parcel Number: 29014TKL _____ Permit Number _____

Name of Applicant _____ Telephone No. _____
Address _____

Owner of Building Site _____ Parcel Size _____

Description of Property

Building Site Address: _____
[If there is no fire sign, list nearest fire number to building site _____]

Legal Description of Property _____ 1/4 _____ 1/4, Section _____ T _____ N, R5E
OR

Govt. Lot Number _____ SubDivision _____

For purpose of identification, describe nearest structure(s) on adjacent land _____

Describe present use of abutting lands and structures _____

Construction

Name of Builder/Contractor _____ Est. Cost \$ _____

Type of Construction (new building/mobile, addition, moving, alteration) _____

Size (width & length and square footage) _____

Foundation (concrete, masonry, treated wood, other-specify) _____

Use: (residence, accessory building, commercial, etc.) _____

[Note: if application is for an accessory building, it is clearly understood the building is to be used for storage only]

Type of Heat (L.P., oil, electric, solid, solar) _____

Proposed Manner to Provide Adequate & Safe Water Supply _____

Sanitary Permit Number (provide copy of permit) _____

Please provide the additional information requested on the reverse side

The undersigned hereby applies for a permit to do the work described and located as shown on the reverse side of this application or on attachment. The undersigned agrees that all work will be done in accordance with the Juneau County Zoning Ordinance, Sanitary Code, Town of Kildare Building and Land Division Ordinances, and with all laws of Wis. Admin. Code 20-20.10 applicable to said premises. ***Note: By signature on this application, the applicant acknowledges that the property owner shall be held liable for any and all damage to town property, including roads, due to construction by property owner or property owner's contractor/subcontractor as a result of issuance of a building permit [Ordinance No. 5(E)].***

Signature of Owner or Agent _____

Agent's Address _____

Agent's Telephone No. _____

This application shall be accompanied by payment made by check, money order or cash.

Checks/money orders shall be made out to "Town of Kildare." No permit will be issued until all claims to the Town, delinquent and/or unpaid, are satisfied. If said delinquent/unpaid sums are satisfied at the time the permit is applied for, payment of said delinquent/unpaid sums shall be by certified check, money order or cash.

-----DO NOT WRITE BELOW THIS LINE-----

Fees:

Building Permit \$ _____
Fire Number \$ _____
Other \$ _____
Total \$ _____

Decision of Town Board

Date _____ Approved _____ Disapproved _____

Date Permit Delivered _____

Signed _____

Kildare Town Clerk

Sketch below or attach a drawing of the parcel involved, showing location of any existing buildings on the parcel with description and location of the proposed building(s). Also, show existing public roads and other accesses to property. **Note:** All driveways must be a minimum of 20 feet wide at the entrance/exit to the road and have a culvert (minimum of 12 inches in diameter by 30 feet long depending on ditch depth). All buildings must have a 10-foot setback from the property line (sides & rear) and a 60-foot setback from the centerline of the road.

BUILDING PERMIT PROCESS

1. Upon receipt of a Juneau County Sanitary Permit (if required), complete the application and mail or deliver with a check, money order or cash to: Beth Onofrio, Clerk, Town of Kildare, W2208 Riverview Ridge Road, Lyndon Station WI 53944. For questions, call the clerk at (608) 666-2483, Monday-Friday, 9:00 a.m. to 5:00 p.m.
2. The town board meets the second Wednesday of every month to review building permit applications. The applicant need not be present at the meeting.
3. Once the application has been approved, the clerk will mail the building permit to the applicant, or the applicant may pick up the permit from the clerk if desired.
4. If a fire sign is required, the clerk will notify the town fire sign official, who will install the fire sign within a few weeks.
5. If a sanitary permit has been applied for but not yet received, an application may still be submitted for conditional approval, pending receipt of a sanitary permit. The applicant is responsible for providing a copy of the sanitary permit to the clerk, who will then issue a building permit.
6. Kildare permits are valid for 6 months unless substantial work is commenced. If none started, applicant/agent must reapply with an additional payment of 50% of the original building permit fee. Wisconsin Uniform Building Permit expires after 24 months (2 yr) if dwelling exterior is not completed. In this period of time, all necessary inspections are performed and recorded including:

- | | |
|--------------------------------------|----------------------------------|
| A. Footings & Foundation/Drain Tiles | E. Rough HVAC |
| B. General Construction/Framing | F. Insulation Inspection |
| C. Rough Electrical | G. Final or Occupancy Inspection |
| D. Rough Plumbing | |

If building requirements are not in compliance with Wis. Stats. 20.04 thru 20.10, an additional full original fee will be required by the municipality for extension and completion for health & safety of owner/occupants.

BUILDING PERMIT FEES

\$ 450.00 Frame (stick-built) house	\$ 25.00 Yard Shed*/Deck*/Porch* (80-200 s.f.)
\$ 350.00 Modular or Manufactured House	\$ 200.00 Commercial & Campground
\$ 300.00 Mobile Home or Building Addition	\$ 75.00 Fire Sign/Number
\$ 125.00 Garage or Pole Shed/Barn/Deck/Porch	Fee Waived for Structures less than 80 s.f.

Fine for Construction w/o Permit: \$200 min/\$1,000 max

*All types (wood/metal/resin; temporary/permanent; portable/fixed)